

2011 Point-In-Time Count & Survey Volunteer Job Descriptions

www.pointintimeoc.org

Please Note: Point-In-Time volunteers (except Support Volunteers) are required to attend one, 2-hour training session. The Volunteer Training Schedule will be provided at a later date.

• **Field Team Counter (Enumerator)**

- You are responsible for tallying all homeless individuals your team observes while walking your assigned areas, or while counting inside shelters on Saturday, January 22, 2011. Teams will actively seek out areas where the homeless may be staying, including garages, parks, tents and similar areas not intended as living quarters.
- You should be able to walk one to two miles unassisted.
- You must be at least 18 years old.
- You should be able to drive, and have a clean California driving record.
- You need to have a mobile phone to communicate with your deployment center if there are questions or problems in the field, and with your team members.
- Those who are bilingual in English and Spanish or Vietnamese are also needed.

• **Field Team Surveyor**

- You will be asking homeless persons to participate in a short survey. You will be trained to help people through the survey form and then fill in the appropriate answers from the person being surveyed. Surveys will be conducted both outdoors and inside shelters on or about January 24th and continue for a couple of weeks.
- You should be able to walk one to two miles unassisted.
- You must be at least 18 years old.
- You should be able to drive, and have a clean California driving record.
- You need to have a mobile phone to communicate with your deployment center if there are questions or problems in the field and with your team members.
- Those who are bilingual in English and Spanish or Vietnamese are also needed.

• **Deployment Center Team Member**

- Deployment Center volunteers will be stationed at one of six centers in the county and are responsible for checking field teams in and out, dispensing supplies as needed, maintaining phone contact with teams to answer questions, and to address any other issues that may arise the nights of the Count and Survey.

• **Support Volunteer**

- Support volunteers can be any age (those under 18 years will need their parents' permission).
- Many volunteers will be needed prior to the Count and Survey in order to help with projects like:
 - _ Pre-packing field team supplies and backpacks.
 - _ Pre-packing "incentives" or gift items for homeless clients to be given out during the Count and Survey.
 - _ Coordinating pick-up and distribution of supplies to the six Deployment Centers.
 - _ Calling shelters the day of the Count to get information from staff.

For more information, please contact: info@pointintimeoc.org or OC Partnership at 714-288-400.7